



FEES FOR REQUESTS UNDER THE *ACCESS TO INFORMATION ACT*

STEPS TO FOLLOW

1. Fees must be paid when you make a request for information under the *Access to Information Act*.
2. The application fee is \$5.00 for **each request** (Canadian).
3. Method of payment may be by certified cheque or money order (bank or postal) made payable to the RECEIVER GENERAL FOR CANADA or by Visa, MasterCard or American Express. If you wish to pay by Visa, MasterCard or American Express, complete the credit card authorization below. Other forms of payment will not be accepted.
4. Mail your payment of \$5.00, or authorization form, if you are paying by credit card with your Access to Information and Personal Information Request form ([IMM 5563](#)).

CREDIT CARD PAYMENT FORM

I agree to pay to the Receiver General for Canada \$ _____.00 on my credit card for my request(s) under the <i>Access to Information Act</i> .	<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMERICAN EXPRESS	
	(please indicate the type of credit card with an "x")	
	Credit card number	
Name of cardholder (please print)	Expiry date of the card (Month and Year) ▶	
Signature of cardholder	FOR OFFICIAL USE ONLY ▶	Authorization number