
IMMIGRATION Canada

Study Permit

Pretoria Visa Office Instructions

For the following countries:

Angola, Botswana, Lesotho, Madagascar,
Malawi, Mauritius, Mozambique, Namibia,
South Africa, Swaziland, Zimbabwe



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This application is made available free by Immigration, Refugees and Citizenship Canada and is not to be sold to applicants.

Cette trousse est également disponible en français

Application for a study permit – Checklist

Any document not in English or French must be accompanied by a certified translation.

Failure to submit all required documentation may result in the refusal of your application or processing delays. Applicants taking up studies for six months or longer require a medical examination. Residents of Mauritius are not required to undergo a medical examination, however, a medical exam may be required in certain cases. Applicants can undergo an up-front medical examination prior to submitting the application. Applicants should contact the Panel Physician in their region.

For more information refer to: <http://www.cic.gc.ca/english/information/medical/index.asp>

It is advisable to wait until you receive the letter of authorization to study in Canada from the Visa Section before finalizing your travel plans. Preparations such as paying administration or tuition fees are done at your own risk.

All documents must be submitted with the application.

Number of people travelling to Canada (principal applicant and accompanying family members):

In addition to a study permit, are you submitting applications for the following?

		Number required:
Spouse or common law partner	Open work permit - complete an application for a work permit	Number required:
	Temporary resident visa (if not applying for an open work permit)	Number required:
Minor Children	Open study permit - for accompanying children aged 6-18 years old.	Number required:
	Temporary resident visa (if a study permit is not required)	Number required:

		Number required:
Dependant over 18	Study permit for accompanying dependants aged 18-22, complete an application for a study permit which must include a letter of acceptance from a college or university in Canada.	Number required:
	Temporary resident visa (if a study permit is not required) – complete an application for a temporary resident visa.	Number required:

You must submit the following items:

<p>Each applicant is required to complete the applicable application form.</p> <p>Please read carefully all questions on the form – Failure to answer the form fully and truthfully may lead to serious problems or refusal of your application.</p> <p>The additional family information form must be completed by the principal applicant, spouse and any accompanying dependents 18 years of age or over.</p>	<input type="checkbox"/>
<p>Valid passports from each person requiring a temporary resident visa.</p> <p>Your passport should be valid for at least six (6) months from the date of travel to Canada. If you are a resident and not a citizen in your country of residence, you must provide proof of your residence/immigration/visa status in your country of residence. Applicants will be requested to submit their original passports once all requirements have been met.</p>	<input type="checkbox"/>
<p>A photocopy of the bio-data page of your passport and each accompanying dependant. Applicants will be requested to submit their original passports once all requirements have been met.</p>	<input type="checkbox"/>
<p>Family Information Form IMM 5707, fully completed, dated and signed.</p>	<input type="checkbox"/>
<p>Copies of birth certificates for minor children listing both parents, if applicable.</p>	<input type="checkbox"/>
<p>Certified copy of marriage certificate, if applicable.</p>	<input type="checkbox"/>

<p>Copy of your divorce decree, custody documents for accompanying children, if applicable.</p> <p>If a child is travelling with only one parent, the non-accompanying parent is required to submit a notarized letter of consent permitting the child to accompany the other parent</p>	<input type="checkbox"/>
<p>Custodianship declaration is required for students less than 18 years of age. Applicants must ensure the form is notarized by Notary Public. A custodian declaration is not required when the minor is accompanied by at least one parent.</p> <p>The form can be downloaded at:</p> <p>https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/pub/custodian-</p>	<input type="checkbox"/>
<p>Letter of acceptance from a designated learning institution (DLI) in Canada confirming tuition fees, living expenses, duration of studies, date the course will start and details of work placement/co-op program, if applicable. If your acceptance is conditional, you must show you meet the conditions.</p>	<input type="checkbox"/>
<p>Study plan: Please submit a one-page study plan which answers the following questions and includes any other information relevant to the processing of your application:</p> <ul style="list-style-type: none"> • Why do you wish to study in Canada in the program for which you have been accepted? • What is your overall educational goal? • Why are you not pursuing a similar program in your country of residence? • What research have you done into studies in your country of residence or citizenship? • How will this program enhance your employment opportunities in your country of residence or citizenship? • What ties do you have to your country of residence or citizenship? Note: The visa officer may request additional documents or a personal interview. • If it has been more than two years since you have left full time education, please provide your Curriculum Vitae (résumé). • In the case of a minor applicant, what are your reasons for studying in Canada? 	<input type="checkbox"/>
<p>Proof of current and previous studies – i.e. transcript(s) from the educational institution you are attending, copies of high school certificates/diplomas and any post-secondary studies.</p>	<input type="checkbox"/>

Proof of sufficient funds to cover your tuition and living expenses for at least one year in Canada.

Please refer to the [IRCC website](#) for the current financial requirements.

Applicants are required to submit:

- Supporting documents demonstrating a reliable source of available funds convertible to Canadian dollars (letter of undertaking and Bank statements for the past 3-6 months from parent or sponsor indicating income and required funds, official letter of scholarship or financial award, investments, etc.). Deed documents/property or vehicle ownership is not acceptable.
- If your tuition has already been paid, a copy of the receipt from the educational institution in Canada.

If applicable, you must also submit:

Original police clearance certificates issued in the past 6 months from your country of birth and residence for all persons 18 years of age and over included in your application if your period of stay in Canada will exceed 6 months. Additional police clearance certificates may be required if you or your accompanying dependents have resided in other countries for more than 6 months during the past 5 years. Applications can be submitted without the police clearance certificates but they will be required before the application can be finalized and will delay the processing of your application. Note that South African Police certificates take up to 6-8 weeks to obtain. FBI certificates required for applicants who have resided in the United States take 10-12 weeks to obtain.