
IMMIGRATION Canada

Temporary Resident Visa

Paris Visa Office Instructions



Table of Contents

Checklist – Temporary Resident Visa

Checklist – Diplomatic and official passports and people travelling to Canada as official representatives of their countries

Checklist – CAN program to facilitate travel to Canada

This application is made available free by Immigration, Refugees and Citizenship Canada and is not to be sold to applicants.

**Cette trousse est également
disponible en français**

Application for temporary resident visa (visitor visa or transit visa)

You must provide all documents requested in the checklist of the application kit, following the order of the checklist. Ensure that all forms are **fully completed, signed and dated**. Add the following additional documents required by our visa office in Paris:

You must submit:	
a photocopy of the identification pages of your passports (stating name, date and place of birth, date and place of issue, expiry date) for each person included in the application and who wishes to visit Canada	<input type="checkbox"/>
a photocopy of your residency permit if you reside in a country of which you are not a citizen	<input type="checkbox"/>
for students , a school certificate or a photocopy of a valid student card	<input type="checkbox"/>
evidence of your financial situation or that of the person for whom you are a dependent, either: <ul style="list-style-type: none"> • a monthly bank statement showing the recent balance and; <ul style="list-style-type: none"> ○ proof of employment (copy of last three pay slips), or ○ other sources of income (pension, KBis, scholarship, unemployment benefits, etc.) 	<input type="checkbox"/>
Proof of invitation and support of friends or relatives in Canada (if applicable).	<input type="checkbox"/>
If you have answered "yes" to any of the background information questions on the application form, provide a completed and signed Schedule 1 form (Application for Temporary Resident Visa – IMM 5257B) and include it with your application.	<input type="checkbox"/>
Family Information Form (<u>IMM 5707</u>) fully completed, dated and signed. *Residents of Algeria: Family Information form (<u>IMM 5645</u>), fully completed, dated and signed.	<input type="checkbox"/>

Holders of diplomatic, official or service passport and people travelling to Canada as official representatives of their countries

Certain documents mentioned in the checklist of the application package are not required for persons travelling on diplomatic, official or service passports, or for persons travelling to Canada to represent their country in an official capacity.

When travelling to Canada to represent their country in an official capacity, no processing fee or biometrics are required

Applicants are encouraged to submit their applications online or through the nearest VAC to take advantage of extended office hours and customer service on site.

VAC France: 82 rue d'Hauteville, 75010, Paris

VAC Algeria: 26 Rue Mustapha El Ouali (ex Claude Debussy), Alger-centre, Algeria

VAC Spain: Calle Fernando el Catolico 10, 1B, 28015, Madrid

If you apply through the VAC, download the application package for a temporary resident visa; complete, print (with the 2D barcode page) and sign the forms. **Include the VFS consent form.**

Completed forms (dated and signed) must be accompanied by:	
two photos meeting the photograph specifications	<input type="checkbox"/>
a photocopy of the identification pages of your passport	<input type="checkbox"/>
a note verbale issued by your mission or government	<input type="checkbox"/>
the letter of invitation or travel order, if applicable	<input type="checkbox"/>
the original passport	<input type="checkbox"/>

Please note that diplomatic, official or service passport-holders travelling to Canada for family or personal reasons are not covered by the above instructions.

CAN program to facilitate travel to Canada:

CAN program:

- This facilitation program applies only to Temporary Resident Visa applications (visitor visas). It does not apply to Study or Work Permit applications nor to parents and grandparents Super Visa applications.
- There is no specific application form for this program. Clients should follow the application process for a Temporary Resident Visa and should attach the documentation that demonstrates they are eligible for this program.
- To be eligible for this program, clients must:
 - Have previously been issued a temporary resident visa to Canada in the last five years; and
 - Have had NO immigration infractions (for example: deportation, refused visa, inadmissibility etc) in ANY country
 - Be a legal resident (in other words to be legally residing) in the country where they are living.
- Clients meeting these criteria can use the simplified checklist found below.
- Even if participating in the **CAN** program, you may have to submit additional documents upon request or have to go to a Visa Application Centre (VAC) to submit your biometrics. If you are unsure as to whether you need to submit biometrics, pay fees or whether photographs are required, contact or visit the VAC in **Paris, Madrid or Algiers** where you will be provided with specific instructions.
- There is no additional fee to be part of this program.

Simplified Checklist for participants of the CAN program	✓
Application Form (IMM 5257) duly completed, dated and signed. Use your own contact details (or your authorized representative). Ensure the form is validated and has a 2D bar-code page. Those under 18 years of age must have a parent or authorized guardian sign the form for them.	<input type="checkbox"/>
Residents of Algeria: Family information form (<u>IMM 5645</u>). Each applicant must complete their own form (adults and children). Write every family member's name, place of birth, date of birth, marital status, current occupation and address. If a question is not applicable, write "N/A".	<input type="checkbox"/>
Two passport size photographs for each applicant, signed, dated and taken in the past six (6) months. Write the name and birth date of the individual on the back. Applicants who need to give their biometrics do not need to submit paper photographs.	<input type="checkbox"/>
Processing fee - Ensure that you have paid the correct non-refundable processing fee and, if required, the biometric fee. If you need to give your biometrics, the \$85 CAD biometric fee covers the VAC service charge. Additional VAC services are not covered.	<input type="checkbox"/>

Original and valid passport or travel document, with at least 2 blank pages. Do not send passport covers (plastic, leather, etc.)	<input type="checkbox"/>
If you are currently in a country which is not your country of citizenship, a copy of your valid residence permit or a copy of your entry stamp if you are visa-exempt, or a valid visa (for persons in transit)	<input type="checkbox"/>
Proof that a temporary residence visa to Canada was issued to you in the last five years.	<input type="checkbox"/>