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# IMMIGRATION Canada

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## Work Permit

### Visa Office Instructions for:

- **Lima**



IMM 5915 E (07-2021)

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This application is made available free by Immigration, Refugees and Citizenship Canada and is not to be sold to applicants.

**Cette trousse est également disponible en français**

## Pre-Application Medical Examination

- A medical exam may be required for work permit exceeding 6 months.
- You may find a list of panel physicians and a list of documents you will need to submit at <http://www.cic.gc.ca/english/information/medical/medexams-temp.asp>
- It is not mandatory to complete a medical examination prior to submission of your application. However, doing so may result in faster processing. Medical results are valid for one year. Do not undergo a subsequent medical examination if you had one in the last year.
- After completion of your medical examination, the panel physician will provide you with one copy of your medical examination form. This form must be submitted together with your Work Permit application.
- Submission of this form does not guarantee approval of your application. Do not make any commitments until your work permit application has been approved. All costs for the medical examination are payable by the applicant and non-refundable.

## Application for a Work Permit - Checklist

- **A visa officer will make a decision based on the documents you submit. Additional documents will not be requested. Failure to submit relevant documents may result in your application being returned, delayed or refused.**
- Any documents not in English or French must be accompanied by a certified translation. Please submit photocopies only of official documents, as no documents will be returned to you once your application has been processed.
- False statements or submission of fraudulent documents will result in refusal of your application. In addition, you may become inadmissible from entering Canada for five (5) years.
- The submission of an application does not guarantee the issuance of a permit/visa. Do not finalize travel plans until you have received a visa.
- For more details, visit the IRCC website ([www.cic.gc.ca](http://www.cic.gc.ca))

<b>You must submit the following:</b>	✓
<b>Original, valid passport.</b> Include all cancelled or expired passports, if applicable. Your passport should be valid for the duration of work in Canada, as the validity of a work permit cannot exceed the validity of the passport.	<input type="checkbox"/>

<b>Additional Supporting Documents to be submitted:</b>	✓
<p><b>For all Work Permit applications:</b></p> <p>Evidence that you meet the requirements of the job offered:</p> <ul style="list-style-type: none"> <li>• Proof of Education: Certificates, Diplomas or Degrees including mark sheets;</li> <li>• Proof of work experience: Copies of appointment letters and employment termination letters from your current and previous employers and copies of salary pay slips; bank statements. Letter(s) of reference must outline the duration and specific nature of your employment, including your exact duties on the job. They should also include contact name, address and phone number of contact-persons.</li> <li>• Proof of your language proficiency: Test results to demonstrate ability in the language of proposed work. The test must have been taken within the last 24 months.</li> </ul>	<input type="checkbox"/>
<b>Proof of personal funds</b> , including income tax returns for the past two years, bank statements or books from the past three months. Property documents or other proof of income or investments.	<input type="checkbox"/>
If you have answered "yes" to any of the background information questions on the application form, provide a completed and signed <b>Schedule 1</b> form (Application for temporary Resident Visa – IMM 5257B) and include it with your application.	<input type="checkbox"/>
<b>Completed Military table:</b> If you are or have been part of the military or police forces, fill out the military table at the Visa Application Centre (VAC) or request a questionnaire by sending an email to <a href="mailto:lima.immigration@international.gc.ca">lima.immigration@international.gc.ca</a>	<input type="checkbox"/>
Copies of <b>marriage certificate</b> and <b>children's birth certificates</b> for accompanying dependents.	<input type="checkbox"/>
Copy of medical examination form <b>IMM 1017</b> if you opted to undergo a medical examination before submitting your application.	<input type="checkbox"/>
<b>Family Information Form (IMM 5707)</b> fully completed, signed and dated.	<input type="checkbox"/>