
IMMIGRATION Canada

Temporary Resident Visa

Rome Visa Office Instructions



Table of Contents

Checklist – Temporary Resident Visa

Checklist – Diplomatic and official passports and people travelling to Canada as official representatives of their countries

Checklist – CAN program to facilitate travel to Canada

This application is made available free by Immigration, Refugees and Citizenship Canada and is not to be sold to applicants.

**Cette trousse est également
disponible en français**

Application for temporary resident visa (visitor visa or transit visa)

You must provide all documents requested in the checklist of the application kit, following the order of the checklist. Ensure that all forms are **fully completed, signed and dated**. Add the following additional documents required by our visa office in Rome:

You must submit:	
a photocopy of the identification pages of your passports (stating name, date and place of birth, date and place of issue, expiry date) for each person included in the application and who wishes to visit Canada	<input type="checkbox"/>
a photocopy of your residency permit if you reside in a country of which you are not a citizen	<input type="checkbox"/>
For students , a school certificate or a photocopy of a valid student card	<input type="checkbox"/>
Family Information Form (IMM 5707) fully completed, dated and signed.	<input type="checkbox"/>
Proof of invitation of friends or relatives in Canada (if applicable).	<input type="checkbox"/>
CAN+ If you have travelled to Canada in the last ten (10) years or currently hold a valid United States nonimmigrant visa and can provide proof (entry stamps in passport, proof of the valid visa), no proof of financial support is needed.	<input type="checkbox"/>
<p>For all others, provide proof of financial support to cover the expenses for the duration of your visit:</p> <p><input type="checkbox"/> Copies of bank statements or bank book covering the past three months. <input type="checkbox"/> Any additional relevant documentation (employment letter, pay slips, proof of pension, business registration, investments, etc.)</p> <p>If you are not paying for your own trip:</p> <p><input type="checkbox"/> Provide a letter signed by the person paying and a photocopy of their passport, or other official identification with photo and a bank certificate proving that they have sufficient funds. <input type="checkbox"/> Describe how this person is related to you. <input type="checkbox"/> These documents must be dated within three months of the date on which the application is submitted.</p>	<input type="checkbox"/>
If you have answered "yes" to any of the background information questions on the application form, provide a completed and signed Schedule 1 form (Application for Temporary Resident Visa – IMM 5257B) and include it with your application.	<input type="checkbox"/>

Holders of diplomatic, official or service passport and people travelling to Canada as official representatives of their countries

Certain documents mentioned in the checklist of the application package are not required for persons travelling on diplomatic, official or service passports, or for persons travelling to Canada to represent their country in an official capacity.

When travelling to Canada to represent their country in an official capacity, no processing fee or biometrics are required.

Applicants are encouraged to submit their applications online or through the nearest VAC to take advantage of extended office hours and customer service on site.

VAC Italy: Viale Regina Margherita, 177 – 00198 Rome, Italy

VAC Albania: Rruga "Ibrahim Rugova", Nd. 42, H. 12, Apartment 4, Tirana

If you apply through the VAC, download the application package for a temporary resident visa; complete, print (with the 2D barcode page) and sign the forms.

Include the VFS consent form.

Completed forms (dated and signed) must be accompanied by:	
two photos meeting the photograph specifications	<input type="checkbox"/>
a photocopy of the identification pages of your passport	<input type="checkbox"/>
a note verbale issued by your mission or government indicating the duration of your posting, title and name of the person you are replacing.	<input type="checkbox"/>
Family Information Form (IMM 5707) fully completed, dated and signed.	
the letter of invitation or travel order, if applicable	<input type="checkbox"/>
the original passport	<input type="checkbox"/>

Please note that diplomatic, official or service passport-holders travelling to Canada for family or personal reasons are not covered by the above instructions.