

# Islamabad Visa Office

## Additional Document Checklist

### Study Permit



Complete and place this checklist on top of your application. You must also consult Citizenship and Immigration Canada's Document Checklist for a Study Permit ([IMM 5483](#)) for documentary requirements common to all applications.

You must include a certified translation with any document that is not in English or French.

Failure to submit all required documentation may result in the refusal of your application or processing delays.

False statements or submission of fraudulent documents will result in immediate refusal and potentially legal action.

**Note:** paying fees to your educational institution is done at your own risk until you receive a valid study visa. The submission of an application with the documents listed below does not guarantee the issuance of a visa. The visa officer may also request additional documents or information before making a decision.

**Ce document est également disponible en français.**



## You must provide the following documents:

### ☐ **Family information:**

- You must provide the **Family Information Form (IMM 5645)**.

### ☐ **Schedule 1:**

- If you have answered “yes” to any of the background information questions on the application form, provide a completed and signed **Schedule 1: Application for Temporary Residence (IMM 5257 SCH1)** form and include it with your application.

### ☐ **Passport:**

- You must provide a passport valid for at least six (6) months from the date of travel to Canada; and
- Include **all cancelled or expired passports**.

### ☐ **Immigration status:**

- If you do not reside in your country of citizenship, you must provide proof of your present immigration status.

### ☐ **Education:**

- You must provide any previous educational documents (copies only).

### ☐ **Letter of Acceptance:**

- You must provide a copy of the Letter of Acceptance from your Designated Learning Institution in Canada.
- If you are intending to study for a period less than six (6) months. If your acceptance is conditional, you must show you can meet the conditions.
- If you plan to study in Quebec, you must include a copy of your “Certificat d’acceptation du Québec” (CAQ).

### ☐ **Proof of funds:**

- You must provide proof of sufficient funds to cover your tuition and living expenses for at least one year in Canada.
- In addition to the cost of tuition, you should have at least CAD \$10,000 available to cover your living expenses. Please submit:



- o Copies of bank statements from the 12 months prior to your application (see notes below);
- o Documentation relating to and explanation of any recent large account deposits (if applicable);
- o Any additional supporting documents demonstrating a reliable source of funds (notarized letter of undertaking and financial documents from parent or sponsor, official letter of scholarship or financial award, investments, income from rental properties, etc.);
- o If your tuition has already been paid, please provide proof of payment.

**Note 1:** If you are submitting a bank statement for a joint account, it should be clear that all persons named on the account are aware that the account is being used for study purposes.

**Note 2:** If you are submitting a bank statement for a business account, it should be clear who has access to the account, and that all persons named on the account are aware that the account is being used for study purposes.

☐ **National Identity Card:**

- You must provide a copy of your **national identity card** (for Afghan nationals, a copy of the Tazkira).

☐ **Police certificate:**

- From each country or territory where you have lived for six consecutive months or longer since reaching the age of 18.

☐ **Additional Documentation:**

- If you have gaps in your study history, you must provide employment letters or explanations to demonstrate how you were occupied during the study gaps.
- You must provide any other documentation or information showing your ties to Pakistan.