
IMMIGRATION Canada

Temporary Resident Visa

Pretoria Visa Office Instructions

For the following countries:

Angola, Botswana, Lesotho, Madagascar,
Malawi, Mauritius, Mozambique, Namibia,
South Africa, Swaziland, Zimbabwe



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**Document Checklist – Temporary resident
visa**

This application is made available free by
Immigration, Refugees and Citizenship
Canada and is not to be sold to
applicants.

**Cette trousse est également
disponible en français**

Application for a temporary resident visa – checklist

Complete and place this checklist on top of your application.

You must include a certified translation with any document that is not in English or French.

Failure to submit all required documentation may result in the refusal of your application or delay processing.

False statements or submission of fraudulent documents will result in immediate refusal.

You must submit the following items:	✓
Two photographs , meeting the photograph specifications, for each applicant (scanned photos are not acceptable). Signed, dated and taken in the past 6 months. Applicants who need to give their biometrics do not need to submit paper photographs.	<input type="checkbox"/>
Consent to verification of documents form.	<input type="checkbox"/>
Family Information Form IMM 5707 , fully completed, dated and signed.	<input type="checkbox"/>
Completed and signed Schedule 1 form (Application for Temporary Resident Visa – IMM 5257B).	<input type="checkbox"/>
	✓
Valid passport from each applicant. Your passport should be valid for at least six months from the date of travel to Canada. The validity of a visa cannot go beyond the validity of the passport. If there are not at least 2 blank pages, you will have to obtain a new passport (no additional sheets). Include copies of all cancelled or expired passports as proof of previous trips. If you do not reside in your country of citizenship, please provide a copy of your work permit or temporary stay permit.	<input type="checkbox"/>
Explain the purpose of your trip - details of your itinerary in Canada, provisional travel arrangements (airline or hotel booking), letter of invitation from the person or business you will visit, registration at a conference, letter from your employer (as applicable).	<input type="checkbox"/>
Proof of sufficient funds to cover expenses for the duration of your visit. CAN+ If you have travelled to Canada in the last ten (10) years or currently hold a valid United States nonimmigrant visa and can provide proof (entry stamps in passport, proof of the valid visa), no proof of financial support is needed.	<input type="checkbox"/>

<p>For all others, provide proof of financial support to cover the expenses for the duration of your visit:</p> <p><input type="checkbox"/> Copies of bank statements or bank book covering the past three months.</p> <p><input type="checkbox"/> Any additional relevant documentation (employment letter, pay slips for the past 3 months, proof of pension, business registration, investments, etc.)</p> <p>If you are not paying for your own trip:</p> <p><input type="checkbox"/> Provide a letter signed by the person paying and a photocopy of their passport, or other official identification with photo and supporting documents proving that they have sufficient funds.</p> <p><input type="checkbox"/> Describe how this person is related to you.</p> <p><input type="checkbox"/> These documents must be dated within three months of the date on which the application is submitted.</p>	
<p>Other documents (family, financial, employment, property ties) in order to satisfy the officer that you will return to your country of residence after your visit.</p>	<input type="checkbox"/>
<p>If applicable, you must also submit:</p>	<input checked="" type="checkbox"/>
<p>A letter from your employer, stating your employment status, your length of service, your position, salary and allowances, authorization of leave for length of stay in Canada, and the date you are expected to return to work. If you are travelling on business, the letter should also outline the purpose of your trip, and include the names and addresses of the companies you will visit. If you are self-employed, please provide evidence of your business (business registration, license and financial documents etc.).</p>	<input type="checkbox"/>
<p>If you are planning to visit a friend or relative, please provide a letter of invitation.</p> <p>In addition, your host in Canada may, if they wish, submit documents to support your application, including the following:</p> <ul style="list-style-type: none"> • Immigration status of host in Canada, such as photocopy of the host’s Canadian permanent resident card, passport, or citizenship card. • Proof of relationship 	<input type="checkbox"/>
<p>For Business trip, please provide:</p> <ul style="list-style-type: none"> • Business registration • Financial documents: for example: income tax statements, accounting documents, end of year financial report, bank statements • Official invitation from your business contacts in Canada inviting you with all required information (names, addresses, telephone and fax numbers, purpose and length of trip, and funding arrangements) 	<input type="checkbox"/>

<p>For a conference, training or official visit, please provide:</p> <ul style="list-style-type: none"> • Mission order (government), Verbal Note • Letter from your employer confirming your trip, stamped, signed and dated within the current month with a detailed reason for travel, length of stay, and the position of the traveler • Official invitation from your Canadian contacts, including the names of the travelers and their positions • Proof of registration for a conference • Proof of financial support for travel expenses, transportation and expenses during your stay in Canada. 	<input type="checkbox"/>
<p>For Parents and Grandparents Super Visa, please provide:</p> <p>A letter of invitation written by your child or grandchild which outlines the arrangements for your care and support. The letter must also indicate the number of individuals residing in the inviter's household.</p> <p>Proof of relationship (birth certificate, baptismal certificate or other official document naming you as a parent)</p> <p>Proof that your child or grand-child meets the Low Income Cut-Off (LICO) minimum</p> <p>Proof that you have private medical insurance valid for a minimum of one year from a Canadian insurance company and that:</p> <ul style="list-style-type: none"> ○ Covers health care, hospitalization and repatriation; ○ Provides a minimum coverage of \$100,000; and ○ is valid for each entry to Canada and available for review by a port of entry officer. 	<input type="checkbox"/>
<p>Proof of enrolment in school - a current letter and transcript from the educational institution you are attending.</p>	<input type="checkbox"/>
<p>Copies of marriage Certificate and Birth Certificates for each family member applying for a visa.</p>	<input type="checkbox"/>

Note: The visa officer may request additional documents or a personal interview.